

# 2025 NYC SUMMER INTERNSHIP PROGRAM

## PARKS & RECREATION-060

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### AGENCY DESCRIPTION

The New York City Department of Parks & Recreation manages 14 percent of the land in New York City with facilities ranging from playgrounds and large parks, to tranquil wooded areas and more than 14 miles of beaches. Parks serve as New Yorkers' backyards, as vital meeting areas for outdoor play and recreation – but also as an important tool in mitigating the effects of climate change, critical engines for economic growth and development.

NYC Parks' mission is to grow, maintain, and program a world-class park system prioritizing equity, access, safety, and nature.

Highlights of Parks' work over the last year include:

- Launching the Vital Parks for All plan, an initial investment of over \$3.2 billion across ten strategic initiatives to expand greenspace access, promote public safety, and engage New Yorkers in the stewardship of their local parks. Vital Parks for All delivers a plan to restore aging park facilities, bring new park resources where they are needed most, and empower New Yorkers with the data they need to advocate for their public greenspaces. This included the creation of the Vital Parks Explorer, a digital map that provides New Yorkers with data on park conditions to help them advocate for strategic investments and show how their parks compare to other communities across NYC.

- Joining Mayor Adams to launch “Let’s Swim NYC,” a more than \$1 billion capital investment in building, improving, and protecting New York City’s public pools over the course of five years. This funding marks the city’s highest investment in swimming infrastructure since the 1970s and includes two brand-new pools.

- Keeping New Yorkers healthy in the face of extreme heat by planting nearly 18,000 new trees, our highest tree planting total in the past six fiscal years — with a special focus on neighborhoods impacted by high heat vulnerability.

- Deploying additional “second shift” maintenance services to approximately 100 hot spots throughout the five boroughs, giving extra cleaning attention to the sites that most needed it. We also unveiled special trash receptacles designed specifically for pizza boxes, giving New Yorkers a place to dispose of their bulky boxes while limiting the food available to rodents.

- Helping visitors enjoy our greenspaces more comfortably by installing new baby changing tables in over 1,200 restrooms citywide, while also launching an ambitious initiative to build 46 new restrooms and renovate 36 existing restrooms throughout the five boroughs.

The work of our staff goes far beyond the maintenance of New York City’s nearly 30,000 acres and more than 2.5 million trees. Parks is the City’s leading programmer of cultural, athletic, and social activities, including nature walks, volunteer programs, sports clinics, historic house tours, and much more. In addition, Parks produces special events, concerts and movie premieres, and manages agreements with more than 300 businesses that operate on public parkland.

### UNIT DESCRIPTION

The Historic House Trust of New York City is a public-private partnership with NYC Parks that works to advocate for, promote, and provide expertise to preserve 23 publicly owned historic sites located in parks throughout the city’s five boroughs. We provide essential support for historic houses of architectural and cultural significance spanning almost 400 years of New York City life. These sites are operated as museums by independent nonprofit partners, so collaboration is at the heart of our work.

### POSITION TITLE

Historic House Trust Community Outreach & Engagement Intern

### INTERNSHIP RESPONSIBILITIES

- Support staff in identifying stakeholder groups to further engage.
- Pitch, plan, and implement engagement events with relevant partners toward the goals of increasing engagement and fostering new community partnerships.
- Identify new partnership opportunities across related NYC organizations.
- Plan and manage tabling at public events in NYC Parks citywide.

- Encourage visitation at historic houses by creating informational and promotional videos about transportation and other helpful tips.
- Speak with partners and community members about their needs, thoughts, and ideas.
- Make recommendations to HHT staff for future initiatives or improved communications.
- Initiative and manage volunteer opportunities at historic sites.

### **QUALIFICATIONS/SPECIAL SKILLS/AREAS OF INTEREST**

- Interest in community engagement. Interest in public space and/or historic preservation is a plus.
- Excited about speaking with members of the public.
- Positive attitude.
- Ability to work both independently and cooperatively in a team environment.
- Ability to work with a wide range of constituencies in person, on the phone, and via email and social media.
- Willing to adapt to a flexible schedule and environment determined by community and partner needs.
- Excellent in-person and digital communication skills. Familiarity with creating short, engaging, and informational promotional materials is a plus.
- Comfort travelling via public transportation to sites across all five NYC boroughs.

### **ADDITIONAL INFORMATION**

The Historic House Trust office is located at the Olmsted Center in Flushing Meadows Corona Park. It is a one-story building with wheelchair accessible entrances and free parking. The 7 train Mets-Willets Point stop is nearby.

### **APPLICATION PROCESS**

Please email cover letter and resume to [Leslie.Nusblatt@parks.nyc.gov](mailto:Leslie.Nusblatt@parks.nyc.gov)