

# 2025 NYC SUMMER INTERNSHIP PROGRAM

## PARKS & RECREATION-058

**Contact:** Leslie Nusblatt  
**Phone:** (212) 360-8212  
**Fax:** (212) 360-8263  
**Email:** Leslie.Nusblatt@parks.nyc.gov

### AGENCY DESCRIPTION

The New York City Department of Parks & Recreation manages 14 percent of the land in New York City with facilities ranging from playgrounds and large parks, to tranquil wooded areas and more than 14 miles of beaches. Parks serve as New Yorkers' backyards, as vital meeting areas for outdoor play and recreation – but also as an important tool in mitigating the effects of climate change, critical engines for economic growth and development.

NYC Parks' mission is to grow, maintain, and program a world-class park system prioritizing equity, access, safety, and nature.

Highlights of Parks' work over the last year include:

- Launching the Vital Parks for All plan, an initial investment of over \$3.2 billion across ten strategic initiatives to expand greenspace access, promote public safety, and engage New Yorkers in the stewardship of their local parks. Vital Parks for All delivers a plan to restore aging park facilities, bring new park resources where they are needed most, and empower New Yorkers with the data they need to advocate for their public greenspaces. This included the creation of the Vital Parks Explorer, a digital map that provides New Yorkers with data on park conditions to help them advocate for strategic investments and show how their parks compare to other communities across NYC.

- Joining Mayor Adams to launch “Let’s Swim NYC,” a more than \$1 billion capital investment in building, improving, and protecting New York City’s public pools over the course of five years. This funding marks the city’s highest investment in swimming infrastructure since the 1970s and includes two brand-new pools.

- Keeping New Yorkers healthy in the face of extreme heat by planting nearly 18,000 new trees, our highest tree planting total in the past six fiscal years — with a special focus on neighborhoods impacted by high heat vulnerability.

- Deploying additional “second shift” maintenance services to approximately 100 hot spots throughout the five boroughs, giving extra cleaning attention to the sites that most needed it. We also unveiled special trash receptacles designed specifically for pizza boxes, giving New Yorkers a place to dispose of their bulky boxes while limiting the food available to rodents.

- Helping visitors enjoy our greenspaces more comfortably by installing new baby changing tables in over 1,200 restrooms citywide, while also launching an ambitious initiative to build 46 new restrooms and renovate 36 existing restrooms throughout the five boroughs.

The work of our staff goes far beyond the maintenance of New York City’s nearly 30,000 acres and more than 2.5 million trees. Parks is the City’s leading programmer of cultural, athletic, and social activities, including nature walks, volunteer programs, sports clinics, historic house tours, and much more. In addition, Parks produces special events, concerts and movie premieres, and manages agreements with more than 300 businesses that operate on public parkland.

### UNIT DESCRIPTION

Dyckman Farmhouse Museum (DFM), the last farmhouse in Manhattan, is a vital cultural asset in New York City. The mission of the Dyckman Farmhouse Museum is to support the preservation of the historic site, to be a catalyst for engaging, adventuresome programming and to be a good neighbor and a dynamic resource for the community. DFM is located in the Inwood neighborhood of Upper Manhattan.

### POSITION TITLE

Dyckman Farmhouse Museum Education and Outreach Intern

### INTERNSHIP RESPONSIBILITIES

Museum Education and Outreach Interns will connect with our Inwood community while becoming familiar with museum operations. Interns will practice museum teaching strategies with youth and adults, focusing on inquiry-based learning and hands-on exploration, both in the Farmhouse and in our educational garden.

Interns build skills in curriculum development, lesson planning, and game design for museum settings. Interns also gain experience planning and facilitating programs, including our week-long summer day camp. The scope of the projects and duties will vary, but may include:

#### Education responsibilities (50%):

- Following a training period, engage museum-goers with historical information about the Farmhouse while stationed in our galleries.

- Lead tours and facilitate pop-up educational family programs during open hours.
- Working closely with our education staff, supporting the development of summer camp curriculum and lesson plans.
- Assist with set-up, break-down, and instruction of Camp Dyckman, a week-long youth program in August.
- Assist with outdoor activities in our educational garden.

**Outreach responsibilities (50%):**

- Work the front desk during open hours to greet and check in museum visitors, engage with visitors about our offerings, and educate visitors about the history of the site.
- Conduct outreach work, including but not limited to, tabling at partner events and outside of the Dyckman Farmhouse Museum, and printing and distributing event flyers throughout Inwood and Upper Manhattan.
- Assist museum staff with public programming coordination, logistics, and execution, including event set up, running of events, and event break down.
- Other duties as assigned.

**QUALIFICATIONS/SPECIAL SKILLS/AREAS OF INTEREST**

The Museum Education and Outreach intern should be committed to engaging students and visitors of all ages and backgrounds, show an interest in history and art, and have a friendly, open attitude.

- Graduate or Undergraduate student seeking degree in education, art, history, or other museum related field.
- Experience working with youth in an informal educational setting, such as a camp or afterschool program.
- Familiarity with Inwood and Washington Heights neighborhoods is a plus.
- Ability to speak Spanish is highly desired.
- Availability to work a Tuesday-Saturday schedule

**APPLICATION PROCESS**

Please email cover letter and resume to [Leslie.Nusblatt@parks.nyc.gov](mailto:Leslie.Nusblatt@parks.nyc.gov)