

2025 NYC SUMMER INTERNSHIP PROGRAM

PARKS & RECREATION-050

Contact: Leslie Nusblatt
Phone: (212) 360-8212
Fax: (212) 360-8263
Email: Leslie.Nusblatt@parks.nyc.gov

AGENCY DESCRIPTION

The New York City Department of Parks & Recreation manages 14 percent of the land in New York City with facilities ranging from playgrounds and large parks, to tranquil wooded areas and more than 14 miles of beaches. Parks serve as New Yorkers' backyards, as vital meeting areas for outdoor play and recreation – but also as an important tool in mitigating the effects of climate change, critical engines for economic growth and development.

NYC Parks' mission is to grow, maintain, and program a world-class park system prioritizing equity, access, safety, and nature.

Highlights of Parks' work over the last year include:

- Launching the Vital Parks for All plan, an initial investment of over \$3.2 billion across ten strategic initiatives to expand greenspace access, promote public safety, and engage New Yorkers in the stewardship of their local parks. Vital Parks for All delivers a plan to restore aging park facilities, bring new park resources where they are needed most, and empower New Yorkers with the data they need to advocate for their public greenspaces. This included the creation of the Vital Parks Explorer, a digital map that provides New Yorkers with data on park conditions to help them advocate for strategic investments and show how their parks compare to other communities across NYC.

- Joining Mayor Adams to launch “Let’s Swim NYC,” a more than \$1 billion capital investment in building, improving, and protecting New York City’s public pools over the course of five years. This funding marks the city’s highest investment in swimming infrastructure since the 1970s and includes two brand-new pools.

- Keeping New Yorkers healthy in the face of extreme heat by planting nearly 18,000 new trees, our highest tree planting total in the past six fiscal years — with a special focus on neighborhoods impacted by high heat vulnerability.

- Deploying additional “second shift” maintenance services to approximately 100 hot spots throughout the five boroughs, giving extra cleaning attention to the sites that most needed it. We also unveiled special trash receptacles designed specifically for pizza boxes, giving New Yorkers a place to dispose of their bulky boxes while limiting the food available to rodents.

- Helping visitors enjoy our greenspaces more comfortably by installing new baby changing tables in over 1,200 restrooms citywide, while also launching an ambitious initiative to build 46 new restrooms and renovate 36 existing restrooms throughout the five boroughs.

The work of our staff goes far beyond the maintenance of New York City's nearly 30,000 acres and more than 2.5 million trees. Parks is the City's leading programmer of cultural, athletic, and social activities, including nature walks, volunteer programs, sports clinics, historic house tours, and much more. In addition, Parks produces special events, concerts and movie premieres, and manages agreements with more than 300 businesses that operate on public parkland.

UNIT DESCRIPTION

Public Programs offers a wide array of recreation programs for children, teens, adults, seniors and families. There are 36 Parks recreation centers and hundreds of events and programs that NYC Parks' Recreation Division hosts annually throughout Brooklyn, Queens, Manhattan, Staten Island and the Bronx.

Recreation's mission is to enable all New Yorkers to lead physically active and intellectually challenging lives through sports, fitness, outdoor adventure, technology, education, and the arts. The Office of Programming and Strategic Management oversees citywide Recreation operations and supports borough-specific Recreation operations.

POSITION TITLE

Programming and Strategic Management Special Projects Intern

INTERNSHIP RESPONSIBILITIES

- Assist the Office of Programming and Strategic Management for Recreation in preparation for upcoming seasonal staff trainings and events.
- Compile, organize and analyze data related to the Movies Under the Stars program.
- Assist in prioritizing projects and programs as they relate to Recreation.

nyc.gov/internships

- Complete site inspections.
- Acquire skills related to event planning, budgets, building management, and community engagement.
- Conduct outreach for programs and events in communities and travel to various locations to conduct site visits and movie distribution.

QUALIFICATIONS/SPECIAL SKILLS/AREAS OF INTEREST

Applicants for this position must demonstrate good analytical skills, excellent organizational and outreach skills, strong writing skills, and have good working knowledge of Microsoft Windows, Excel, and PowerPoint. Applicants must be able to work both independently and, in a team, setting and have strong interpersonal skills. Applicants must be willing to travel via public transportation throughout New York City.

College majors from a variety of disciplines welcomed, including, but not limited to: Business/Management, Public Administration, Urban Affairs, Marketing and Non-Profit Management, Recreation Management, Computer Science, English, Public Relations.

ADDITIONAL INFORMATION

This position will incorporate office and field experience related to recreation programs and management. Intern will gain knowledge of program development, implementation and execution. May be required to work late nights and weekends.

APPLICATION PROCESS

Please email cover letter and resume to Leslie.Nusblatt@parks.nyc.gov