



NYC Parks

CITY OF NEW YORK PARKS & RECREATION

CITYWIDE JOB VACANCY NOTICE: Job ID No. 698726

Office Title: Deputy Commissioner for Capital Projects

Civil Service Title: Deputy Commissioner **Title Code No:** 95861 **Level:** MVIII

Salary: \$210,000 - \$220,000

Number of Positions: 1 **Work Location:** Olmsted Center, Queens

NYC Parks is an award-winning city agency that oversees public spaces for New Yorkers to connect, play and enjoy. These public spaces, representing over 30,000 acres or 14% of the city's land, encompass natural areas, parks, playgrounds, beaches, ballfields, basketball courts, athletic fields and a diverse array of structures including recreation centers, sporting facilities, historic houses, pool facilities, nature centers, marinas and performing arts spaces. The Capital Division at NYC Parks is responsible for managing the design, construction, and administration of capital projects to expand, improve and revitalize these public spaces.

NYC Parks offers competitive pay and a generous benefits package, including pension, excellent health benefits, competitive vacation/sick days and a healthy work-life balance.

Major Responsibilities

- Reporting directly to the Commissioner, with the broadest latitude for the exercise of independent judgment, initiative and scope of action, oversee the Capital Projects Division, including the following program areas: Landscape Architecture, Architecture & Engineering, Fiscal Management, Contracts & Procurement and Strategic Initiatives.
- Manage a portfolio of over 600 Capital Projects, executed by 450 full-time staff operating within a 10-year \$9B budget to renovate and build new parks, playgrounds, and recreation facilities throughout the five boroughs of New York City.
- Create, develop and implement flexible, effective and adaptable strategies for executing the design, procurement, and construction of projects on a timely and cost-efficient basis. Strategies should keep with current and emerging sustainability and climate change practices and new technologies.
- Collaborate with external consulting firms, including those in the design, engineering, and construction fields, to execute Capital Projects.
- Align the Capital Division's projects with the priorities of other Parks divisions, particularly maintenance and operations, to function seamlessly and effectively.
- Work collaboratively with internal and external partners as well as other City agencies to prepare ongoing budget requests with the Office of Management and Budget, City Hall and others. Advocate effectively with elected officials for new funding for Capital Projects.
- Represent Parks at high-level meetings, including developing presentations and making recommendations.
- Work closely with key internal partners, including other City agencies, the Mayor's Office of Operations, the Mayor's Office of Contracts, the Office of Labor Relation, the NYC Comptroller and others to manage and cultivate existing and new relationships.

Preferred Skills/Qualifications

1. Ten years of experience managing multiple capital projects ranging in size and dollar value, as well as a large number of multi-disciplinary staff.
2. Master's degree in a related field, including Landscape Architecture, Engineering, Construction Management, Public and/or Business Administration.
3. Proven experience leading complex multi-agency projects in government settings.
4. Robust track record of working successfully with municipal agencies, other organizations and diverse constituents.
5. Ability to implement significant operational changes utilizing both "chain-of-command" type and consensus-style decision-making to resolve difficult budget decisions or any root causes of project management issues.
6. Strong personal experience in human resources practices and ability to promote and enforce practices among those supervised.
7. Rigorous oversight of budgets and timely, accurate reporting in a high-intensity environment.
8. Commitment to diversity in building a strong organization.
9. Valid New York State driver license.

Residency in one of the five boroughs of New York City is required within 90 days of hire.

How to Apply

All Applicants

Click Here to Apply: [Deputy Commissioner for Capital Projects](#) OR

Go to cityjobs.nyc.gov and search for Job ID# 698726.

All applicants must apply via cityjobs.nyc.gov. The City is no longer using ESS to accept applications.

***Current City Employees please include your ERN and Job ID# 698726 on your cover letter and resume.**

POST DATE: 01/17/2025

POST UNTIL: 02/03/2025

NOTE: All resumes must be received no later than the last day of the posting period. References will be required upon request.

nyc.gov/parks

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TELECOMMUNICATIONS DEVICE FOR THE DEAF: (212) 504-4115

For information about applying for Civil Service Exams go to: [Civil Service Exams - Department of Citywide Administrative Services \(nyc.gov\)](#)